ข่าว (ชื่อส่วนราชการที่ออกข่าว)

เรื่อง.................................................................

ฉบับที่............................................(ถ้ามี)

(ข้อความ)..............................................................................................................................................

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(ส่วนราชการที่ออกข่าว)

(วัน เดือน ปี)